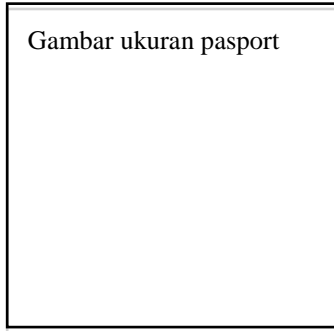




CREDENTIALING & PRIVILEGING  
OF  
ALLIED HEALTH PROFESSIONALS  
MINISTRY OF HEALTH

**PERITONEAL DIALYSIS**

Gambar ukuran pasport



**PARTICULARS OF APPLICANT**

1. NAME :.....
2. IC NO :.....
3. POSITION AND GRADE :.....
4. WORKING ADDRESS :  
.....  
.....
5. DATE OF JOINING PERITONEAL DIALYSIS UNIT: .....
6. DURATION OF PREVIOUS NURSING EXPERIENCE: .....
7. YEAR OF PASSING RENAL POST BASIC/ADVANCED DIPLOMA IN RENAL NURSING : .....
8. TRAINING FOR CREDENTIALLING  
DATE START : ..... DATE END : .....

**I hereby confirm that the above information is true**

**Signature :** .....

**Date :** .....

## CONTENTS

<b>NO.</b>	<b>PROCEDURES</b>	<b>PAGE</b>
1	GENERAL INFORMATION	4-5
2	CRITERIA FOR CREDENTIALING OF PERITONEAL DIALYSIS STAFF	6
3	SKILL:1. ASSESSMENT OF PATIENT ( AND/OR ASSISTANT) FOR PERITONEAL DIALYSIS TREATMENT	7
4	SKILL:2 CARE OF PD CATHETER PRE- AND POST-OPERATIVELY	7
5	SKILL:3 FLUSHING OF PD CATHETER	8
6	SKILL:4 PD PRESCRIPTION	8
7	SKILL:5 CAPD TRAINING	9
8	SKILL:6 APD TRAINING	9
9	SKILL:7 APPLICATION AND CHANGE OF TRANSFER SET	10
10	SKILL:8 EXIT SITE CARE	10
11	SKILL:9 MANAGEMENT OF PERITONITIS	11
12	SKILL:10 PERITONEAL EQUILIBRATION TESTING (PET)	11
13	SKILL:11 ASSESSMENT OF DIALYSIS ADEQUACY	12
14	SKILL: 12 PD EFFLUENT SAMPLING FOR MICROBIOLOGICAL TESTING	12
15	SKILL: 13 OBTAINING SWAB SAMPLES FROM EXIT SITE AND TUNNEL INFECTIONS	13
16	SKILL:14 NASAL SWAB SAMPLING FOR CULTURE	13
17	SKILL:15 INTRAPERITONEAL ANTIBIOTIC ADMINISTRATION	14
18	SKILL: 16 PARENTERAL IRON ADMINISTRATION	14
19	SKILL:17 HOME VISITS	15
20	SKILL:18 HANDLING OF PD EFFLUENT IN INFECTIVE PATIENTS ( HEPATITIS B, HEPATITIS C AND HIV)	15
21	SKILL:19 CALCULATION AND REPORTING OF PD PERITONITIS RATE	15

## INTRODUCTION

### GENERAL INFORMATION

1. Registered nurses or Assistant Medical Officers ( AMO) with \*recognized basic nursing/AMO diploma, with post basic renal nursing qualifications or equivalent, working full-time in a Peritoneal Dialysis facility for more than 6 months should be credentialed for core procedures in Peritoneal Dialysis.
2. Proficiency of staff performance for required skills must be assessed based on observation by an assessor. The assessor shall be either :
  - a. Sister in charge of PD unit , OR
  - b. Staff Nurse Grade U29/KUP 32 ,  
with :
    1. a recognized Renal Post Basic nursing certificate or equivalent from an accredited institution, and
    2. at least 2 years of working experience in the PD unit, OR
  - c. Credentialed Nephrologist ( nephrologist registered with the National Specialist Register)
3. A nurse/AMO working in accredited PD facility shall :-
  - a. complete a log book within 6 months of commencing training for credentialing
  - b. be endorsed by Sister in charge of the PD unit with post basic certification in renal nursing and with 5 years of working experience  
or Head of Department/Consultant Nephrologist in charge of PD unit
4. Nurses/AMOs must apply for credentialing using the AHP1, AHP2 form and log book
5. The validity of the credentialing is 3 years after certification
6. Applications for renewal of credentialing shall be by submission of forms AHP 3 and AHP 4.

## Operational definition

1. Accredited peritoneal dialysis facility -
    - a. Must have fulltime or visiting Nephrologist cover
    - b. Must have a Nurse/AMO with recognized Renal Post Basic/equivalent certificate from accredited college and minimum of 3 years experience in PD
    - c. Private and NGO centre must fulfill the requirements of Private Health Care Facility Act and be licensed
  2. Accredited college
    - a. College with Malaysian Qualification Agency (MQA) Certification or as recognised by the Ministry of Health Malaysia
- Recognised by Lembaga Jururawat Malaysia /Lembaga Pembantu Perubatan

### 3. CRITERIA

#### **THE FOLLOWING CRITERIA ARE REQUIRED FOR CREDENTIALING OF PERITONEAL DIALYSIS STAFF**

CRITERIA			
1.	Basic academic qualification	Recognized Diploma/Degree for Nursing/AMO	
2.	Post Graduate/Basic Qualification	Recognized Post Basic Renal Nursing Certificate or Advanced Diploma in Renal Nursing or equivalent and	
2.	Experience	<b>APPLICANT</b>	<b>REQUIREMENT</b>
		Those currently working for more than 6 months in an accredited peritoneal dialysis facility	Recommendation from Staff in charge/Nephrologist in charge of PD unit/ Head of Department
		Those with more than 3 years of experience in an accredited peritoneal dialysis facility but have worked outside the PD facility for less than 1 year	Recommendation from Staff in charge/ Nephrologist in charge of PD unit/ Head of Department
		Those with more than 3 years of experience in accredited peritoneal dialysis facility but have not worked in peritoneal dialysis for more than 1 year	Serve in accredited peritoneal dialysis facility continuously for minimum 6 months and complete log book within the period. Recommendation from Staff in charge/Nephrologist in charge of PD unit/ Head of Department
4.	* Log book	All Applications for credentialing from 2018 onwards must be accompanied with a completed log book.	

**PERFORMANCE LOG SHEET OF CORE PROCEDURES  
SKILL : 1.ASSESSMENT OF PATIENT ( AND/OR ASSISTANT) FOR PERITONEAL  
DIALYSIS TREATMENT**

NUM.	MRN	ACTIVITY	DATE	ASSESSOR	SIGN	REMARK
1.		OBSERVE				
2.		OBSERVE				
3.		ASSIST				Poor/Average/Good
4.		ASSIST				Poor/Average/Good
5.		ASSIST				Poor/Average/Good
6.		PERFORM				Poor/Average/Good
7.		PERFORM				Poor/Average/Good
8.		PERFORM				Poor/Average/Good
9.		PERFORM				Poor/Average/Good
10.		PERFORM				Poor/Average/Good
11.		PERFORM				Poor/Average/Good
12.		PERFORM				Poor/Average/Good
13.		PERFORM				Poor/Average/Good
14.		PERFORM				Poor/Average/Good
15.		PERFORM				Poor/Average/Good

**SKILL: 2.CARE OF PD CATHETER PRE- AND POST-OPERATIVELY**

NUM.	MRN	ACTIVITY	DATE	ASSESSOR	SIGN	REMARK
1.		OBSERVE				
2.		OBSERVE				
3.		ASSIST				Poor/Average/Good
4.		ASSIST				Poor/Average/Good
5.		ASSIST				Poor/Average/Good
6.		PERFORM				Poor/Average/Good
7.		PERFORM				Poor/Average/Good
8.		PERFORM				Poor/Average/Good
9.		PERFORM				Poor/Average/Good
10.		PERFORM				Poor/Average/Good
11.		PERFORM				Poor/Average/Good
12.		PERFORM				Poor/Average/Good
13.		PERFORM				Poor/Average/Good
14.		PERFORM				Poor/Average/Good
15.		PERFORM				Poor/Average/Good

PERFORMANCE LOG SHEET OF CORE PROCEDURES

**SKILL: 3. FLUSHING OF PD CATHETER**

NUM.	MRN	ACTIVITY	DATE	ASSESSOR	SIGN	REMARK
1.		OBSERVE				
2.		OBSERVE				
3.		ASSIST				Poor/Average/Good
4.		ASSIST				Poor/Average/Good
5.		ASSIST				Poor/Average/Good
6.		PERFORM				Poor/Average/Good
7.		PERFORM				Poor/Average/Good
8.		PERFORM				Poor/Average/Good
9.		PERFORM				Poor/Average/Good
10.		PERFORM				Poor/Average/Good
11.		PERFORM				Poor/Average/Good
12.		PERFORM				Poor/Average/Good
13.		PERFORM				Poor/Average/Good
14.		PERFORM				Poor/Average/Good
15.		PERFORM				Poor/Average/Good

**SKILL: 4. PD PRESCRIPTION**

NUM.	MRN	ACTIVITY	DATE	ASSESSOR	SIGN	REMARK
1.		OBSERVE				
2.		OBSERVE				
3.		ASSIST				Poor/Average/Good
4.		ASSIST				Poor/Average/Good
5.		ASSIST				Poor/Average/Good
6.		PERFORM				Poor/Average/Good
7.		PERFORM				Poor/Average/Good
8.		PERFORM				Poor/Average/Good
9.		PERFORM				Poor/Average/Good
10.		PERFORM				Poor/Average/Good
11.		PERFORM				Poor/Average/Good
12.		PERFORM				Poor/Average/Good
13.		PERFORM				Poor/Average/Good
14.		PERFORM				Poor/Average/Good
15.		PERFORM				Poor/Average/Good



PERFORMANCE LOG SHEET OF CORE PROCEDURES

**SKILL: 5. CONTINUOUS AMBULATORY PERITONEAL DIALYSIS (CAPD) TRAINING**

NUM.	MRN	ACTIVITY	DATE	ASSESSOR	SIGN	REMARK
1.		OBSERVE				
2.		OBSERVE				
3.		ASSIST				Poor/Average/Good
4.		ASSIST				Poor/Average/Good
5.		ASSIST				Poor/Average/Good
6.		PERFORM				Poor/Average/Good
7.		PERFORM				Poor/Average/Good
8.		PERFORM				Poor/Average/Good
9.		PERFORM				Poor/Average/Good
10.		PERFORM				Poor/Average/Good
11.		PERFORM				Poor/Average/Good
12.		PERFORM				Poor/Average/Good
13.		PERFORM				Poor/Average/Good
14.		PERFORM				Poor/Average/Good
15.		PERFORM				Poor/Average/Good

**SKILL: 6. AUTOMATED PERITONEAL DIALYSIS (APD) TRAINING**

NUM.	MRN	ACTIVITY	DATE	ASSESSOR	SIGN	REMARK
1.		OBSERVE				
2.		OBSERVE				
3.		ASSIST				Poor/Average/Good
4.		ASSIST				Poor/Average/Good
5.		ASSIST				Poor/Average/Good
6.		PERFORM				Poor/Average/Good
7.		PERFORM				Poor/Average/Good
8.		PERFORM				Poor/Average/Good
9.		PERFORM				Poor/Average/Good
10.		PERFORM				Poor/Average/Good
11.		PERFORM				Poor/Average/Good
12.		PERFORM				Poor/Average/Good
13.		PERFORM				Poor/Average/Good
14.		PERFORM				Poor/Average/Good
15.		PERFORM				Poor/Average/Good

PERFORMANCE LOG SHEET OF CORE PROCEDURES

**SKILL : 7. APPLICATION AND CHANGE OF TRANSFER SET**

NUM.	MRN	ACTIVITY	DATE	ASSESSOR	SIGN	REMARK
1.		OBSERVE				
2.		OBSERVE				
3.		ASSIST				Poor/Average/Good
4.		ASSIST				Poor/Average/Good
5.		ASSIST				Poor/Average/Good
6.		PERFORM				Poor/Average/Good
7.		PERFORM				Poor/Average/Good
8.		PERFORM				Poor/Average/Good
9.		PERFORM				Poor/Average/Good
10.		PERFORM				Poor/Average/Good
11.		PERFORM				Poor/Average/Good
12.		PERFORM				Poor/Average/Good
13.		PERFORM				Poor/Average/Good
14.		PERFORM				Poor/Average/Good
15.		PERFORM				Poor/Average/Good

**SKILL: 8. EXIT SITE CARE**

NUM.	MRN	ACTIVITY	DATE	ASSESSOR	SIGN	REMARK
1.		OBSERVE				
2.		OBSERVE				
3.		ASSIST				Poor/Average/Good
4.		ASSIST				Poor/Average/Good
5.		ASSIST				Poor/Average/Good
6.		PERFORM				Poor/Average/Good
7.		PERFORM				Poor/Average/Good
8.		PERFORM				Poor/Average/Good
9.		PERFORM				Poor/Average/Good
10.		PERFORM				Poor/Average/Good
11.		PERFORM				Poor/Average/Good
12.		PERFORM				Poor/Average/Good
13.		PERFORM				Poor/Average/Good
14.		PERFORM				Poor/Average/Good
15.		PERFORM				Poor/Average/Good

PERFORMANCE LOG SHEET OF CORE PROCEDURES

**SKILL: 9. MANAGEMENT OF PERITONITIS**

NUM.	MRN	ACTIVITY	DATE	ASSESSOR	SIGN	REMARK
1.		OBSERVE				
2.		OBSERVE				
3.		ASSIST				Poor/Average/Good
4.		ASSIST				Poor/Average/Good
5.		ASSIST				Poor/Average/Good
6.		PERFORM				Poor/Average/Good
7.		PERFORM				Poor/Average/Good
8.		PERFORM				Poor/Average/Good
9.		PERFORM				Poor/Average/Good
10.		PERFORM				Poor/Average/Good
11.		PERFORM				Poor/Average/Good
12.		PERFORM				Poor/Average/Good
13.		PERFORM				Poor/Average/Good
14.		PERFORM				Poor/Average/Good
15.		PERFORM				Poor/Average/Good

**SKILL : 10. PERITONEAL EQUILIBRATION TESTING (PET)**

NUM.	MRN	ACTIVITY	DATE	ASSESSOR	SIGN	REMARK
1.		OBSERVE				
2.		OBSERVE				
3.		OBSERVE				
4.		OBSERVE				
5.		OBSERVE				
6.		ASSIST				Poor/Average/Good
7.		ASSIST				Poor/Average/Good
8.		ASSIST				Poor/Average/Good
9.		ASSIST				Poor/Average/Good
10.		ASSIST				Poor/Average/Good
11.		PERFORM				Poor/Average/Good
12.		PERFORM				Poor/Average/Good
13.		PERFORM				Poor/Average/Good
14.		PERFORM				Poor/Average/Good
15.		PERFORM				Poor/Average/Good

PERFORMANCE LOG SHEET OF CORE PROCEDURES

**SKILL: 11. ASSESSMENT OF DIALYSIS ADEQUACY**

NUM.	MRN	ACTIVITY	DATE	ASSESSOR	SIGN	REMARK
1.		OBSERVE				
2.		OBSERVE				
3.		ASSIST				Poor/Average/Good
4.		ASSIST				Poor/Average/Good
5.		ASSIST				Poor/Average/Good
6.		PERFORM				Poor/Average/Good
7.		PERFORM				Poor/Average/Good
8.		PERFORM				Poor/Average/Good
9.		PERFORM				Poor/Average/Good
10.		PERFORM				Poor/Average/Good
11.		PERFORM				Poor/Average/Good
12.		PERFORM				Poor/Average/Good
13.		PERFORM				Poor/Average/Good
14.		PERFORM				Poor/Average/Good
15.		PERFORM				Poor/Average/Good

**SKILL : 12.PD EFFLUENT SAMPLING FOR MICROBIOLOGICAL TESTING**

NUM.	MRN	ACTIVITY	DATE	ASSESSOR	SIGN	REMARK
1.		OBSERVE				
2.		OBSERVE				
3.		ASSIST				Poor/Average/Good
4.		ASSIST				Poor/Average/Good
5.		ASSIST				Poor/Average/Good
6.		PERFORM				Poor/Average/Good
7.		PERFORM				Poor/Average/Good
8.		PERFORM				Poor/Average/Good
9.		PERFORM				Poor/Average/Good
10.		PERFORM				Poor/Average/Good
11.		PERFORM				Poor/Average/Good
12.		PERFORM				Poor/Average/Good
13.		PERFORM				Poor/Average/Good
14.		PERFORM				Poor/Average/Good
15.		PERFORM				Poor/Average/Good

PERFORMANCE LOG SHEET OF CORE PROCEDURES

**SKILL: 13. OBTAINING SWAB SAMPLES FRM EXIT SITE AND TUNNEL INFECTIONS**

NUM.	MRN	ACTIVITY	DATE	ASSESSOR	SIGN	REMARK
1.		OBSERVE				
2.		OBSERVE				
3.		ASSIST				Poor/Average/Good
4.		ASSIST				Poor/Average/Good
5.		ASSIST				Poor/Average/Good
6.		PERFORM				Poor/Average/Good
7.		PERFORM				Poor/Average/Good
8.		PERFORM				Poor/Average/Good
9.		PERFORM				Poor/Average/Good
10.		PERFORM				Poor/Average/Good
11.		PERFORM				Poor/Average/Good
12.		PERFORM				Poor/Average/Good
13.		PERFORM				Poor/Average/Good
14.		PERFORM				Poor/Average/Good
15.		PERFORM				Poor/Average/Good

**SKILL : 14. NASAL SWAB SAMPLING FOR CULTURE**

NUM.	MRN	ACTIVITY	DATE	ASSESSOR	SIGN	REMARK
1.		OBSERVE				
2.		OBSERVE				
3.		ASSIST				Poor/Average/Good
4.		ASSIST				Poor/Average/Good
5.		ASSIST				Poor/Average/Good
6.		PERFORM				Poor/Average/Good
7.		PERFORM				Poor/Average/Good
8.		PERFORM				Poor/Average/Good
9.		PERFORM				Poor/Average/Good
10.		PERFORM				Poor/Average/Good

PERFORMANCE LOG SHEET OF CORE PROCEDURES

**SKILL: 15. INTRAPERITONEAL ANTIBIOTIC ADMINISTRATION**

NUM.	MRN	ACTIVITY	DATE	ASSESSOR	SIGN	REMARK
1.		OBSERVE				
2.		OBSERVE				
3.		ASSIST				Poor/Average/Good
4.		ASSIST				Poor/Average/Good
5.		ASSIST				Poor/Average/Good
6.		PERFORM				Poor/Average/Good
7.		PERFORM				Poor/Average/Good
8.		PERFORM				Poor/Average/Good
9.		PERFORM				Poor/Average/Good
10.		PERFORM				Poor/Average/Good
11.		PERFORM				Poor/Average/Good
12.		PERFORM				Poor/Average/Good
13.		PERFORM				Poor/Average/Good
14.		PERFORM				Poor/Average/Good
15.		PERFORM				Poor/Average/Good

**SKILL : 16. PARENTERAL IRON ADMINISTRATION**

NUM.	MRN	ACTIVITY	DATE	ASSESSOR	SIGN	REMARK
1.		OBSERVE				
2.		OBSERVE				
3.		ASSIST				Poor/Average/Good
4.		ASSIST				Poor/Average/Good
5.		ASSIST				Poor/Average/Good
6.		PERFORM				Poor/Average/Good
7.		PERFORM				Poor/Average/Good
8.		PERFORM				Poor/Average/Good
9.		PERFORM				Poor/Average/Good
10.		PERFORM				Poor/Average/Good

PERFORMANCE LOG SHEET OF CORE PROCEDURES

**SKILL : 17. HOME VISITS**

NUM.	MRN	ACTIVITY	DATE	ASSESSOR	SIGN	REMARK
1.		OBSERVE				
2.		OBSERVE				
3.		ASSIST				Poor/Average/Good
4.		ASSIST				Poor/Average/Good
5.		ASSIST				Poor/Average/Good
6.		PERFORM				Poor/Average/Good
7.		PERFORM				Poor/Average/Good
8.		PERFORM				Poor/Average/Good
9.		PERFORM				Poor/Average/Good
10.		PERFORM				Poor/Average/Good

**SKILL: 18. HANDLING OF PD EFFLUENT IN PATIENTS WITH INFECTIVE RISK  
( HEPATITIS B, HEPATITIS C OR HIV )**

NUM.	MRN	ACTIVITY	DATE	ASSESSOR	SIGN	REMARK
1.		OBSERVE				
2.		ASSIST				Poor/Average/Good
3.		PERFORM				Poor/Average/Good

NB : Since this procedure is not common, assessment by oral testing and demonstration of steps to the assessor is accepted

**SKILL : 19. CALCULATION AND REPORTING OF PD PERITONITIS RATES**

NUM.	MRN	ACTIVITY	DATE	ASSESSOR	SIGN	REMARK
1.		OBSERVE				
2.		OBSERVE				
3.		ASSIST				Poor/Average/Good
4.		ASSIST				Poor/Average/Good
5.		ASSIST				Poor/Average/Good
6.		PERFORM				Poor/Average/Good
7.		PERFORM				Poor/Average/Good
8.		PERFORM				Poor/Average/Good
9.		PERFORM				Poor/Average/Good
10.		PERFORM				Poor/Average/Good

## SUMMARY OF STAFF'S PROGRESS *CLINICAL PRACTICE RECORDS* FOR PERITONEAL DIALYSIS

Name : .....

No. I/C : .....

*\*Note : This summary Clinical Practice Record Book has to be prepared at the end of each month.*

No	Procedure	Required			Done			Remarks
		O	A	P	O	A	P	
1.	Assessment Of Patient ( And/Or Assistant) For Peritoneal Dialysis Treatment	2	3	10				
2.	Care Of Pd Catheter Pre- And Post-Operatively	2	3	10				
3.	Flushing Of PD Catheter	2	3	10				
4.	PD Prescription	2	3	10				
5.	Continuous Ambulatory Peritoneal Dialysis (CAPD) Training	2	3	10				
6.	Automated Peritoneal Dialysis (APD) Training	2	3	10				
7.	Application And Change Of Transfer Set	2	3	10				
8.	Exit Site Care	2	3	10				
9.	Management Of Peritonitis	2	3	10				
10.	Peritoneal Equilibration Testing (PET)	5	5	5				
11.	Assessment Of Dialysis Adequacy	2	3	10				
12.	PD Effluent Sampling For Microbiological Testing	2	3	10				
13.	Obtaining Swab Samples Frm Exit Site And Tunnel Infections	2	3	10				
14.	Nasal Swab Sampling For Culture	2	3	5				
15.	Intraperitoneal Antibiotic Administration	2	3	10				



No	Procedure	Required			Done			Remarks
		O	A	P	O	A	P	
16.	Parenteral Iron Administration	2	3	5				
17.	Home Visits	2	3	5				
18.	Handling Of Pd Effluent In Patients With Infective Risk ( Hepatitis B, Hepatitis C Or Hiv )	1	1	1				
19.	Calculation And Reporting Of Pd Peritonitis Rates	2	3	5				
<b>Total</b>		40	57	156				

COMMENTS :

---



---



---

Signature of Assessor

.....

( Name / Stamp )

Date :

Verified by HOD

.....

( Name / Stamp )

Date :