SUMMARY OF WORK PROCESS FOR CREDENTIALING & PRIVILEGING IN THE MINISTRY OF HEALTH MALAYSIA

Stages of credentialing & privileging	Forms	Forms to be filled by:	Forms to be processed by:	Result
1. Review of credentials	• Application for credentialing (appendix AHP 1 & AHP 1(a)) • Applicant appraisal –if required (appendix AHP 2)	Applicant Referee	National Credentialing Committee (NCC)	Recommendation of credentials
2. Delineation of privileges	• Copy of application for credentialing • Copy of recommended credentials • Applicant appraisal –if required (appendix AHP 2)	Referee	Hospital Privileging Committee (HPC)	Grant privileges on probationary status
3. Probationary period	• Proctoring evaluation form (appendix proctor)	Proctor	HOD Hospital Privileging Committee	Confirmation of clinical privileges
4. Renewal of privileges	• Application for renewal of clinical privileges appendix AHP 3) • Reappraisal by HOD for renewal of clinical privileges (appendix AHP 4)	Applicant HOD	National Credentialing Committee (NCC) & Hospital Privileging Committee (HPC)	Approval of renewal of clinical privileges
5. Additional privileges	• Additional clinical privileges application (appendix AHP 5) • Proctoring evaluation form (appendix proctor)	Applicant Proctor	NCC HOD Hospital Privileging Committee	New clinical privileges on probationary status Confirmation of new clinical privileges