

CPD Credit Point System for
Medical Officers, Dental Officers & Pharmacists

CPD Category	CPD Activity Description	Points per Activity	Criteria / Explanatory Notes	Maximum Points for Annual Consideration
A1	Congress/Conference (Local/ international)	20 per conference	A conference should: <ol style="list-style-type: none"> a. Be conducted not less than 3 full days, a full day being 5-8 hours. b. Involve speakers of international standing. c. Contain plenary lectures / symposia. d. Allow presentation of free communication / poster, etc. 	20
A2	Scientific Meetings of Chapters of Academy/ Universities/ Colleges/Association/Institutions/ Ministry of Health & others <ol style="list-style-type: none"> a. Less than 2 hours b. 2-4 hours (1/2 day) c. 5-8 hrs (full day) d. 2 full days e. 3 or more full days. 	1 point 2 points 3 points 6 points 10 points		20
A3	Workshops/ Courses/ Fellowships/ attachment etc. (include hands-on & skills courses) <ol style="list-style-type: none"> a. Half day (2-4 hours) b. Full day (5-8 hours) c. 2 full days d. 3 or more full days e. Skills accredited structured courses by specific disciplines (e.g. ALS, PALS, NRP, MTLs) 	4 points 6 points 10 points 15 points 20 points	For professional attachment, credit points are awarded to participants from outside the place of work, e.g. Tertiary Hospitals, University Hospitals.	30

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	f. Study Tour	5 points		
A4	CME sessions/ other professional activities e.g. Topic seminar, Forum, Lectures, Journal Club, Formal Ward rounds (teaching rounds), Clinic attendance, Hospital clinical meeting, Video show, Video conferencing, Reflective Notes, Morbidity and mortality reviews, Epidemiological reviews	1 point/ hour	For ward rounds credit points are awarded to participants from outside own hospital/ establishment, e.g. Private practitioners, verified by the CPD Chairman of that institution.	20
A5	<p>Presentation at accredited meeting</p> <ul style="list-style-type: none"> - Plenary lecture/long paper (>45 min.) / Free paper / short paper - Others lectures/ talks e.g. Visiting lecture, Hospital clinical meeting, CME sessions, Public meeting, Giving talk /public advice, Lectures to NGO/ radio or TV talk, Technical briefing/ update. 	<p>10 points</p> <p>5 points</p>	<p>These credit points are in addition to full delegate attendance at congresses, scientific meetings or workshops. Otherwise only credit points for presentation are attainable.</p> <p>Visiting lecture – Where one is officially invited to give a lecture at venue/ function away from one’s principal place of practice. (</p>	20
A6	<p>Publication of articles in journal/ chapters in book /reports</p> <ul style="list-style-type: none"> a. Indexed/ Peer reviewed Journal (authors) b. Non-indexed journal (authors) c. Chapter in book - each chapter d. Reports e.g. Technical 	<p>20 points</p> <p>10 points</p> <p>10 points</p> <p>10 points</p>	<p>An indexed journal is one which has international standing and is listed in the Index Medicus or similar indexing system.</p> <p>Maximum for writing chapters in a book is 20.</p>	30

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	report, working papers, etc.			
A7	Self-study/ Group study/ Distance learning e.g. Reading scientific papers from indexed journals, Audio-visual, Organized group discussion under accredited co-coordinator	1 point/paper or session	Documented evidence (with verification) needs to be produced e.g: a) Self study – Self administered MCQ b) Documented evidence in the form of synopsis/ evidence table Each individual is personally responsible to source for and read relevant PTK materials.	20
A8	CME Online	1 point/article or session	The CPD Board is ultimately responsible for accreditation of the providers.	20
A9	Post-basic courses a. 1-2 weeks b. 2-4 weeks c. >1-3 months d. >3-6 months e. >6 months – 1 year	10 points 12 points 15 points 20 points 30 points	These should be: a. Conducted by relevant recognized authorities - local or international b. Verified by the CPD committee c. Points are given only once, upon completion of studies.	30
A10	a. Degree, Masters Programs, Postgraduate programmes (for each stage of examination passed) b. PhD/DrPH c. Advanced Diploma/Subspecialty training	50 points 50 points 50 points	Only courses related to core business.	50
A11	Involvement as committee or project member a. Quality Initiatives eg.	5 points for involvement in each area		20

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	<p>KMK, Innovations, TQM, Accreditation, ISO, etc</p> <p>b. Research projects (as researcher/ collaborator)</p> <p>c. Training activities (as facilitator/ trainer)</p>			
B1	<p>Editor</p> <p>Member of Editorial Board</p> <p>Referee/ reviewer (per article)</p>	<p>10 points</p> <p>5 points</p> <p>5 points</p>	<p>Pertaining to production of journals, special reports, bulletins, newsletters etc.</p>	10
B2	<p>Other supporting activities related to personal development and self-improvement:</p> <p>Leadership, Management, IT, Organizing Committee/Secretariat, Innovation, Arts, music, Languages, Teamwork, Member of professional body, etc</p> <p>a. Local level</p> <p>b. State level</p> <p>c. National level</p> <p>d. International level</p>	<p>2 pts/activity</p> <p>3 pts/activity</p> <p>5 pts/activity</p> <p>10 points/activity</p>	<p>These activities are not restricted to MOH functions e.g. involvement in PIBG may also be considered.</p> <p>Documented evidence (with verification) needs to be produced)</p>	10

Note:

1. Maximum points refers to maximum that will be accepted for each category, and will be taken into account for the annual CPD/PTK points (e.g. attending 3 conferences in one year will only result in a maximum of 20 points being awarded).
2. For all activities, certificates of attendance, certified attendance lists, or other evidence for verification are required.